Evaluation Form			Oral Examination First Guidance Committee Meeting		
Student Name:					
Abstract Title					
Please score the following:			Unsatisfactory	Satisfactory	Excellent
<u>Organization</u>	Abstract format				
	Quality of Slides				
	References				
	Transitions easy to follow				
Content	Choice of Topic				
	Difficulty of Topic				
	Presentation level				
	Thoroughness of Research				
<u>Presentation</u>	Clarity of Speech				
	Expression				
	Presentation Length				
	Audience Engagement				
Context	Introductory Material				
	Previous Work				
	Scientific Impact				
	Alternative Views				
<u>Critical insight</u>	Response to Questions				
	Mastery of Topic				
	Conclusions				
	Future Perspectives				
How much did you	learn?	○ A little	Some	○ Quite a bit	A lot
General Comments					
Overall Evaluation	Unsatisfactory	☐ Satisfa	ctory 🔲 Ex	ccellent	
(For Faculty Only)	Name:			Signature	

Preparations for Oral Examination

- The presentation should deal with your research project, a project that you worked on not directly related your research project or a literature study about a topic related to your research. It should last approximately 25 minutes and with an additional period for questions by the audience. The presentation is followed by a private session with members from the guidance committee, who can ask further questions and determine the grade. A grade of 3.5 or higher is required to pass the exam. The grade is based on the content of the presentation, the quality of the presentation and the mastery of the material presented.
- The presentation is open and you are responsible for ensuring it is advertized to the physics department, including the NSCL. The presentation could be given during the NSCL research discussion slot (Thursday morning 11 am), or you can schedule an alternative time. Please make sure that your committee members can be present.
- Choose the title of your presentation and write a brief abstract (not more than 1 page), including possible references.
- Copy the abstract on one side and the audience evaluation form on the other side of a letter-sized sheet and generate 50 copies for distribution at the beginning of your presentation. Your advisor should hand out and collect the evaluation forms.
- The evaluation form filled out by the audience serves to assist the guidance committee in determining a grade for your oral examination and to facilitate a discussion about your performance with your advisor. For that purpose, your advisor will present you with the comments from the audience. Your advisor will remove the bottom part of the form ("Overall Evaluation" and name and signature of faculty) prior to giving you access to the forms. The forms will be kept by your advisor after the discussion.