An FRIB non-public tour has the following attributes

* Not openly communicated and offered to the general public
* Serves the educational and/or business needs of the laboratory
* Route includes areas where the participants (including escorts) do not regularly execute or oversee work

FRIB non-public tour general guidelines

* Limit of 15 participants per tour escort
* Scheduled during business hours (M-F; 8 am – 4 pm)
	+ Exception for VIPs, Science Conferences, and Technical Meetings
* Participants must wear PPE (vest, safety glasses, hard hard)
* Participants must be briefed on compliance to safety, egress, and video/photo postings
* Participants must remain in sight of tour guide
* All participates over 16 years of age
* Tour time is typically around 60 minutes

FRIB non-public tours are arranged through Outreach Coordinator

* Schedules date and time
* Collects information on attendees for non-public tour
* Provides advanced material on location and arrival logistics
* Maintains record of tour groups
* Completes Tour Checklist for areas associated with NSCL Operations
* Schedules presentation room and arranges for PPE from CFID

FRIB non-public tours are organized by Deputy Laboratory Director

* Reviews planned activities with FRIB Commissioning, Operations and Area Managers
* Makes Tunnel/Non tunnel decision
* Coordinates execution of tour with Primary Tour Guide
* Ensures that Primary Tour Guide submits Work Control Plan

FRIB non-public tours are led by Primary Tour Guide

* Prepares the Tour Instructions from the available template
* Submits the Work Control Plan, that includes the Tour Instructions
* Completes the FRIB Tour Safety Checklist for areas associated with FRIB
* Completes the FRIB Tunnel Tour Checklist for tours that include the FRIB Tunnel (SB608)
* Attends the 8:30 am ASD Work Control Plan Meeting when requested
* Attends the 8:00 am (NSCL) and 8:10 am (FRIB) planning meetings the day of the tour
* Responsible for ensuring that all tour participants exit the FRIB building at the end of the tour

FRIB non-public tours are conducted by Tour Escorts

* Have appropriate training
* Wear PPE, Dosimeter
* Attend 8:00 am (NSCL) and 8:10 am (FRIB) planning meetings the day of the tour
* Keep participants in sight for duration of tour
* Enforce safety, egress, and video/photo postings

FRIB Tour Decision Tree



Non-public, non-conference generic Tour Routes

* FRIB Service Building with Tunnel
* Enter northeast door by new CAB construction in 1631
* Stops
	+ Front end (1633)
	+ Stairwell (SW15) 1 to SB
	+ Tunnel (SB608)
	+ Elevator (near SW13) from SB to B
	+ Target Facility (B605)
	+ Elevator (near SW13) from B to 1
	+ Exit door along 1HW16by Commissioning Control Room
	+ Commissioning Control Room (Trailer #9)
	+ Enter door along 1HW16 by Commissioning Control Room
	+ Rack Room (1624)
	+ Exit 1631 via northeast door by new CAB construction



* + FRIB Service Building with No Tunnel
* Enter northeast door by new CAB construction
* Stops
	+ Front end (1633)
	+ Rack room (1624)
	+ Elevator (near SW13) from 1 to B
	+ Target Facility (B605)
	+ Elevator (near SW13) from B to 1
	+ Exit door along 1HW16 by Commissioning Control Room
	+ Commissioning Control Room (Trailer #9)
	+ Enter door along 1HW16 by Commissioning Control Room
	+ Elevator (near SW13) from 1 to 2
	+ Cryogenic Control Room (2616)
	+ Stairwell (SW15) from 2 to 1
	+ Exit 1631 via northeast door by new CAB construction

